

Minutes of the Committee Meeting held in the Ashburton Bridge Clubrooms on Wednesday 13 May 2026

Present: L Wackrow (Chair), M Buckland, S Reid, D Fisher, B Oakley, L Griffin, R Nicholson,

Apologies: R Holdaway, M Holdaway, A Watson, H Sim,

Moved that the apologies be accepted. Laura / Bronwyn

Declaration of possible conflict of interests: Mary was a recipient of payments so abstained in the vote for those payments.

Minutes: Minutes from Committee Meeting of 15 April 2026 were accepted as circulated. Sheryl/ Raymond

Matters arising: (Action list)

Our insurer agreed to waive the requirement for a professional valuation of the property, since this is not required from June onwards.

There were comments on what a joyous occasion it was to celebrate Bruce Leighton's 100th birthday, with 56 club members in attendance.

Talbot's to be contacted about checking the alarms, and allowing us to set new codes.

Correspondence:

Moved "that the Committee receive the inward correspondence and approve the outward correspondence" Bronwyn/ Laura

Finance:

The report for the month of April 2026 has been circulated. Income was \$10,836.00 and payments totalled \$3,035.99. The balances in the bank at 31 April 2026 were:

- \$15,676.93 (current account)
- \$32,776.45 (term deposits).

The report also listed accounts totalling \$5,993.12 scheduled to be paid on 20 May.

The financial report was accepted, the payments made in April of \$2,215.53 were ratified and the payments due to be paid in May of \$3,895.42 were approved. David / Sheryl

Sheryl is to provide quarterly reports as well as monthly reports.

Sub Committee Reports:

Match:

- Online payments for tournament prizemoney was discussed.

Social: nothing

House: nothing

Buildings and Grounds: nothing

Computer:

- 1) The second computer is set up and running well, and should soon be ready to be used as a server for running a second session. This second computer was donated to the club.
- 2) The two tabs purchased recently are working well.

Health and Safety: nothing**Teaching and Learning:**

- 1) Ten beginners have started lessons, along with two people repeating the lessons.
- 2) The marketing of lessons was discussed.
- 3) Improver lessons will not be held while the beginner lessons are being held.
- 4) Mini lessons before the Monday night sessions are continuing.

Project subcommittee:

- 1) Heather met with Millars and a new price for the renovations of the utility room is expected within two weeks.
- 2) It was moved that two quotes be obtained for the installation of a heat pump in the office. Mary/Leigh.

General Business:

- 1) It was moved to purchase DealMasterProPlus software for one year. Laura/Sheryl
- 2) It was agreed to buy more bridge club pens from DPI.
- 3) David talked about our obligations to comply with Incorporated Societies and Charity Services requirements. This will be revisited at the June meeting when it is expected that more people will be able to attend the meeting.
- 4) There was a discussion about the register of members, as required by our constitution, and the best method of keeping such a register.
- 5) A subcommittee is to be set up to look at the club's policies and a timeline for their reviews, including reviews of the constitution and the strategic plan. The review times will be added the committee Google Calendar. The appointment of this subcommittee is to be delayed till the next committee meeting, since four committee members were absent from tonight's meeting. The policy that needs to be reviewed first is the Disputes Resolution Policy.
- 6) At the next committee meeting a Disputes resolution subcommittee is to be set up. This subcommittee may well be made up from club members who are not on committee.
- 7) The financial reviewer is to be given some playing vouchers in appreciation of the work done reviewing the accounts.
- 8) Moved that \$10,000 (monies from John Knight and John Irwin's bequest) to be put into a 32- day saver investment. Sheryl/David
- 9) Teams in May: BYO lunch, after-play food to be provided.
- 10) Conlands tournament: Lynne Bridge will provide sponsorship. Lunch will be purchased by the committee.
- 11) It was agreed that the club did not need Public Liability Insurance.

Meeting Closed: 9.02 pm**Next Meeting 10 June 2026**

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