**Minutes of the Committee Meeting held at Leigh's home on Wednesday 14 May 2025**

**Present:** M Holdaway (Chair), L Wackrow, M Buckland, S Reid, S Durry, B Oakley, S Rosevear, H Sim, A Watson

**Apologies:** D Fisher, J Shearer,

Moved "that the apologies be accepted". Sue/Heather

**Declaration of possible conflict of interests:** None

**Minutes:** Minutes from Committee Meeting of 9 April 2025 were accepted as circulated. Leigh/Amanda

**Matters arising: (Action list)**

1. The hole in the roof has been fixed. The rest of the roof over the office is a possible future project.
2. Heather to talk to someone she knows about migrating the content of the old website to the new website, to get an estimate of cost.
3. Tournament profit/loss report is in progress. Carpet underlay in progress. Mike to follow up with Louis Redmond about when this will happen.
4. John Knight's bequest of $5000 - more thought is needed for a suitable project. An acknowledgement email to be sent to John's niece.
5. There was a discussion about a room divider. Checking to see if we have been given a quote for this in the past.
6. Wall hanging – in progress. Has been taken to JAE for cleaning.
7. There was a discussion about clipboards for the results on the notice board.

**Correspondence:**

Moved "that the Committee receive the inward correspondence and approve the outward correspondence" Heather/ Sheryl

**Finance:**

The report for the month of Month 2025 has been circulated. Income was $6,539.70 and payments totalled $3,502.45. The balances in the bank at 31 Month 2025 were:

- $16,600.40 (current account)
- $21,610.48 and $15,214.54 (term deposits).

The report also listed accounts totalling $12,037.16 scheduled to be paid on 20 May.

The financial report was accepted, the payments made were ratified and the payments due were approved. Sheryl / Sue

**Sub Committee Reports:**

**Match** Nothing to report

**Social:** Nothing to report

**House:** Nothing to report

**Buildings and Grounds:** Nothing to report
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**Computer:** Nothing to report

**Health and Safety:** To contact the local Neighborhood Support group to advertise the availability of the defibrillator. New AED pads have been installed.

**Learning and Teaching:** Trish Downward to be thanked for her taking the Improver lessons. Thanks also to Sue, Linda, Mike and Leigh.

**General Business:**

1. Conlands Trophy: It was decided that the lunch will be organized by Heather and Bronwyn, to be funded out of club funds. Approximately 36 boards played. The bar will be open after play.
2. Swiss Pairs – BYO lunch, approximately 36 boards played, followed by chips and dip. Small prizes for different grades
3. Minutes of meetings to be posted on the website, after they have been approved by the committee, generally within a week of the meeting.
4. Facebook: Rachel Holdaway to be given access to post items to Facebook page.
5. There was a discussion about a newsletter for the beginners.
6. The allocation of prizewinners for grades in tournaments to be checked by a second team.
7. The newsletter is to remind people to let Ann Gilbert know if club members should be receiving get-well or bereavement cards.
8. There was a discussion about the Teacher Conference in Wellington later in the year. Sonia to be asked if she was interested in attending, with subsidy from the club. Mike to consider attending if Sonia doesn't want to attend.
9. Drains on the property – Mike to approach ACL about cleaning the drains as they appear to be blocked.

## Meeting Closed: 8.58 pm

## Next Meeting 11 June 2025

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